

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: 01/10/2023**

CALL TO ORDER:

The Port & Harbors Advisory Board regular meeting was called to order at 7:00 P.M., at City Council Chambers, in Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

<input checked="" type="checkbox"/>	Mr. Mark Flora	(Chairman/Council member)
<input checked="" type="checkbox"/>	Mr. Tim Hemme	(Vice-Chairman)
<input type="checkbox"/>	Mr. Dan Askins	
<input checked="" type="checkbox"/>	Mr. Jim Castle	
<input checked="" type="checkbox"/>	Mr. Russell Cockrum	
<input type="checkbox"/>	Mr. John Kremer	
<input checked="" type="checkbox"/>	Mr. Eric Lunde	
<input checked="" type="checkbox"/>	Mr. Jay Rhodes	
<input checked="" type="checkbox"/>	Mr. Steve Wilsie	

MEMBERS ABSENT:

Excused

<input type="checkbox"/>	Mr. Mark Flora	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Tim Hemme	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Dan Askins	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Jim Castle	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Russell Cockrum	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. John Kremer	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Eric Lunde	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Jay Rhodes	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Steve Wilsie	<input type="checkbox"/>

Harbor Staff Present:

<input checked="" type="checkbox"/>	Mr. Darryl Verfaillie
<input checked="" type="checkbox"/>	Mr. Dan Berg
<input checked="" type="checkbox"/>	Ms. Angel Holbrook
<input checked="" type="checkbox"/>	Mr. Craig Bisson
<input checked="" type="checkbox"/>	Mr. James Wilson

CHANGES TO AGENDA:

None

MINUTES:

MOTION was made by Rhodes to accept the minutes of the regular meeting of the Port and Harbors Advisory Board from November 18, 2022. **MOTION SECONDED** by Hemme. **MOTION PASSED UNANIMOUSLY.**

COMMUNICATIONS:

1. 2023 Ketchikan Berthing Calendar

PERSONS TO BE HEARD:

None

OLD BUSINESS:

NEW BUSINESS:

1. PHAB Swag

Discussion was held. The Board would prefer hats. Staff will follow up on this.

2. 2023 Berthing Calendar Discussion

Director Verfaillie discussed the calendar and noted that this is a fluid document prepared by Cruise Line Agencies of Alaska. He also noted that Ketchikan Municipal Code (KMC) states that 75% of berthing assignments have to be distributed throughout the other three berths, and 25% at berth IV. He also wanted to note that for a ship to qualify as berthing at a berth, it is where the gangway falls and not where the ship lays, which is why it the counts do not appear to be distributed evenly. The count also does not account for when a ship starts on anchor and moves into a berth after another ship leaves. Director Verfaillie informed public comment will be heard at the February PHAB meeting.

Discussion was held.

3. 1 & 3 Month Permit Discussion

Director Verfaillie informed that per KMC permits must be purchased in advance. Due to the decision with the interim director to enforce this more strictly, the office staff has suffered increased abuse from patrons. Signs have been posted in the office and at the top of every ramp to inform of the enforcement. A new form is being created by the office staff that will have all of the rules laid out very clearly and the patrons will be required to read and initial acknowledging the information.

4. Bar Harbor Floating Breakwater

The U.S. Army Corp of Engineers (USACE) has finally started moving forward with the replacement request for bids. Dan Berg will research the bid packet.

DIRECTOR'S REPORT:

Director Verfaillie discussed the port vendor lottery. Of note is that a healthy discussion was held at the last City Council meeting. Any changes to this program have been delayed and a workgroup will be held in March at the request of the City Council.

Port security hiring has started with 50 applicants, of those 20 are returning employees.

The Alaska Marine Highway System (AMHS) ferry Hubbard will be moving in the berth III mid-January.

On December 31, 2022 the FV Garnett caught on fire and the cause was determined to be arson. The suspect has been identified and apprehended.

The budget transfer for the rate study was approved and staff will begin working with Northern Economics.

The multiagency meeting on December 16 regarding the abandonment of vessels on City infrastructure and causing the tax payers of Ketchikan unnecessary costs was discussed. The Alaska Association of Harbormasters and Port Administrators is working on a letter of support from all member communities because this is not an isolated issue.

FUTURE AGENDA ITEMS:

1. Dock Vendor Update-- Lunde

BOARD MEMBER COMMENT

Mr. Tim Hemme:

Mr. Eric Lunde: Good meeting.

Mr. Jim Castle: Thanks, Good meeting.

Mr. Mark Flora: Thanks for all the hard work, staff.

Mr. John Kremer:

Mr. Steve Wilsie: Thanks again, staff.

Mr. Jay Rhodes: Thanks everyone.

Mr. Dan Askins:

Mr. Russell Cockrum:

ADJOURNMENT:

MOTION TO ADJOURN was made by Rhodes 7:50 p.m. **MOTION SECONDED** by Castle. **MOTION PASSED UNANIMOUSLY.**

 5/7/23

Chair/Vice Chair Signature

Date